

丁部 PART D 申請人附加資料 ADDITIONAL INFORMATION OF APPLICANT

(如有需要，可另加紙補充 Use separate sheet if necessary)

戊部 PART E 聲明書 DECLARATION

本人 _____，持香港身份證號碼 _____，擁有香港特別行政區（香港）居留權／香港（申請人姓名）
入境權／獲准逗留香港的許可而不受任何逗留條件的限制／持單程證從中國大陸來港定居。

I, _____, holder of Hong Kong Identity Card No. _____, have the
(Name of Applicant)
right of abode in the Hong Kong Special Administrative Region (Hong Kong) / right to land in Hong Kong / permission to stay in Hong Kong without restriction / came to
Hong Kong on one-way permit from Mainland China.

本人已細閱《持續進修基金申請指引》[SFAA191C]，並完全明白所有內容。現特此聲明：本人在這份申請表內所填報的各項資料，盡本人所知，均屬詳盡而真實的資料。

本人知道，持續進修基金辦事處（以下簡稱“辦事處”）將依據本人所提供的資料，決定本人是否符合獲持續進修基金發還費用的資格，以及評估本人可獲發還的金額。本人亦明白，為了以欺騙手段取得金錢利益而漏報資料或作出失實陳述，即屬犯罪，對違犯者可循法律程序追究法律責任。

本人授權辦事處按照申請指引第 I 部分第 6 段的內容，處理本人就這宗申請而提供的個人資料及其他資料。本人亦同意本人所屬的院校或辦學機構向辦事處提供本人的個人資料，以便辦事處處理本人的申請或核實本人就這宗申請而提供的資料。

本人明白，辦事處有權覆檢本人的申請，以及在有需要時調整本人可獲發還的金額。本人承諾在辦事處提出要求時，將本人多收的款項歸還香港特別行政區政府。

I have read and fully understood the “Guidance Notes on the Continuing Education Fund” [SFAA191]. I declare that the information provided by me in this application form is complete and true to the best of my knowledge.

I am aware that the Office of the Continuing Education Fund (OCEF) will rely on the information provided by me to determine my eligibility for receipt of reimbursement of fees from the Continuing Education Fund and to assess the amount of reimbursement to be offered. I also understand that any omission / misrepresentation of information with a view to obtaining pecuniary advantage by deception is an offence and is liable to legal proceedings.

I authorize the OCEF to handle the personal data / information provided in this application in accordance with section 6 in Part I of the Guidance Notes. I also give my consent to the institution / course provider concerned to release my personal data to the OCEF for the purpose of processing my application or verifying the information provided in this application.

I understand that the OCEF has the right to review my application and adjust my entitlements for reimbursement if necessary. I undertake to refund to the Government of the Hong Kong Special Administrative Region any overpayment made to me upon demand.

簽署及日期 Signature & Date

己部 PART F 注意事項 NOTES

- 請填妥申請表格，連同香港身份證副本及單程證副本(如適用)一併於開課前遞交至持續進修基金辦事處(郵寄地址：新界葵涌興芳路 166-174 號葵興政府合署 9 樓 916 室)。以電腦掃描或傳真機複製的副本概不接納。
Please submit your application by completing the application form together with a copy of your Hong Kong Identity Card and if applicable one-way permit to the Office of the Continuing Education Fund (Postal address: Room 916, 9/F, Kwai Hing Government Offices, 166-174 Hing Fong Road, Kwai Chung, New Territories) **before the course commencement date**. Computer scanned or fax copies are not accepted.
- 所有已遞交的文件概不退回。
All submitted documents are not returnable.
- 申請人如在遞交申請表後，需要更改所提供的資料(例如通訊地址或聯絡電話)，請盡快填妥並交回『更改個人資料通知書』[SFAA196(2004)] 至本辦事處。『更改個人資料通知書』可於 <http://www.info.gov.hk/sfaa/cef> 下載。
If you need to change the information that you have provided to us after submitting your application (e.g. your correspondence address or contact number), please immediately notify us in writing by using the “Notification of Change of Personal Data” [SFAA196(2004)] which can be downloaded from <http://www.info.gov.hk/sfaa/cef>
- 申請人須注意，根據防止賄賂條例(香港法例第 201 章)，任何人向持續進修基金辦事處或學生資助辦事處的僱員提供任何利益(例如金錢或饋贈等)，作為該人員協助或加速處理申請的誘因或報酬，即屬違法。
Applicants are reminded that it is an offence under the Prevention of Bribery Ordinance (Chapter 201 of the Laws of Hong Kong) to offer any advantages (e.g. money, gift, etc.) to an employee of OCEF or the Student Financial Assistance Agency as an inducement to or reward for facilitating or expediting the processing of applications.
- 申請人如在遞交申請表後四星期仍未收到辦事處的回覆，請致電 3142 2277 與辦事處職員聯絡。
If you do not receive any reply from us four weeks from the date that you have submitted your application, please contact us at 3142 2277.