



# Planning for research proposals: hints and tips and how the HKCSS Research Team can help you

Anthony Wong  
Chief Research Officer  
HKCSS

7 Feb 2013

# + SWD Fund: Scope C



- Studies that aim at enhancing NGOs' service delivery include those that seek to evaluate and to improve NGOs' existing practices or modes of intervention in delivering their subvented service(s)
- NGOs may source from outside institutions including education institutions and private consultancies to conduct the studies. NGOs should note the concern about conflict of interest and to set up proper mechanisms (e.g. appointing a project steering committee) to monitor and oversee the operation of the study when employing staff to conduct the studies.

# + SWD Fund: Scope C

- To maximize synergy and to promote a sharing culture among NGOs, NGOs may submit a joint application for an individual project. The participating NGOs should take into account their differences in financial capacity, size, organisational culture and infrastructures before committing themselves to submitting the joint application. The content as well as terms and conditions of the joint project should be mutually agreed among the participating NGOs. A lead NGO should be identified and be responsible for submitting the joint application, liaison work and settling all issues including an exit arrangement for the participating NGOs.

# + Practice-based Research



- Subvented services only
- By means of evaluating and improving NGOs' existing practices or modes of intervention in delivering the services.
- Practice-based Evaluation Research
  - Effectiveness and impact
  - Process

# + Some Practical Concerns



Serial No. of the Study	
Name of the Study	
<u>Objectives</u>	
Area of Service Delivery Targeted for Study	<ol style="list-style-type: none"><li>i. Name and number of subvented <u>service units to be covered</u> under the study</li><li>ii. Estimated <u>sampling size</u></li></ol>
<u>Background of the Existing Service Delivery</u>	
Plan for the Study	<ol style="list-style-type: none"><li>i. Proposed <u>methodology</u></li></ol>

# + Objectives



- Scope of objectives
  - Practice effectiveness and impact = Whether and what?
  - Practice process = How?
- Studies after the practice!
  - Whether a service is effective? What are the effects?
  - How has a service produced a certain effects? Which produces what?
- Studies before and throughout the practice?

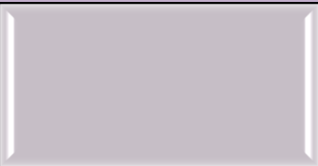
# + Coverage



- Which level?
  - Agency
  - Service unit
  - Programme
  - Service encounter
- The service itself at the sector level?
  - Case study
  - The possibility of joint research

# + Service Background



 Input of resources in terms of time, materials, money, manpower

 Output of activities, services, or materials rendered to meet the needs

 Intended /unintended changes effected

 Contextual factors affecting services



# + Methodology and Sampling



- Methodology
  - Research strategy
  - Sampling
  - Data collection method
- Sampling issues
  - Population
  - Method of sampling
  - Unit of analysis

+ Support from HKCSS related to research

- Research study
- Research consultancy
- Research training



# + Other Assistances



- Pre-application:

- Exchanges of ideas, exploring different ways of formulating research study
- In-depth/detailed exploration on research services

- Post-application/implementation:

- Exchanges of ideas on
  - Implementation of research