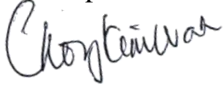


THE HONG KONG COUNCIL OF SOCIAL SERVICE

To : All Agency Members - HR professionals
From : Mr Cliff Choi 
Business Director
Sector Development & Partnership
Subject : Briefing on the provisions and applications of the Minimum Wage Ordinance
Date : 4 January 2011

Briefing on the provisions and applications of the Minimum Wage Ordinance

The Minimum Wage Ordinance will come into operation probably at the end of the Q1 or early Q2 of 2011. To let you have more understanding on the potential implication of the Ordinance in terms of requirements and possible additional workload and revision of payroll process to ensure legally compliance. HKCSS will organize a briefing on 18 January 2011. Representative from Labour Department will be the speaker. Being the HR professional in the NGO sector, you are cordially invited to join this briefing. Details are as follows:

Date: 18 January 2011 (Tuesday)
Time: 14:45 – 17:00
Venue: Room 203, 2/F Duke of Windsor Social Service Bldg, 15 Hennessey Rd, Wanchai, HK
Speaker: Mr Charles Hui, Chief Labour Officer (Statutory Minimum Wage)

To enroll, please fill in the below slip and send to us by fax or email on or before 13 January 2011. As the seating capacity is limited, please enroll as soon as possible.

For enquiry, please contact Ms Cecilia Lau on 2876 2440.

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Briefing on the provisions and applications of the Minimum Wage Ordinance - Reply Slip
(Please return on or before 13 January 2011)

To: Ms Cecilia Lau Fax : 2876 2485 Email: Cecilia.lau@hkcss.org.hk

- Yes, I will join the briefing on 18 January 2011.**
 No, I am not able to join the briefing but would like to have more information.

Name (block letters):	
Name of Agency Member:	
Job Title:	
Contact Number:	
Email Address (block letters):	