



社會福利署
Social Welfare Department

HKCSS

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Ms Chistrine Fang
Chief Executive
The Hong Kong Council of Social Service
13/F., Duke of Windsor Social Service Building
15 Hennessy Road
Hong Kong

5 January 2012

Dear Ms Fang,

Best Practice Manual

Thank you for your letter of 11 October 2011 recapping the major concerns on the production of the Best Practice Manual (BPM) as raised by NGOs' management at our meeting of 15 September 2011.

At your request, your letter was copied to Members of the BPM Project Steering Committee (PSC) and the Consultant Team for information in the PSC meeting held on 7 November 2011. I appreciate your understanding that the formation of a Support Group by NGOs' management to partner with the Consultant Team may complicate the study which involves the welfare sector including different stakeholders. At the aforementioned PSC meeting, Members agreed to broaden the channels for collecting the sector's views to identify more examples of good management practices among NGOs in different contexts. To this end, the PSC endorsed to advance the focus groups before the drafting of the BPM to serve as an additional channel for data collection.

Taking this opportunity, I would like to express my thanks for your support and views on the production of the BPM. Please feel free to contact me or Ms Brenda Lau on 2832 4361.

Yours sincerely,

(LAM Ka-tai)
for Director of Social Welfare