

電 郵

通 告

致：各機構會員主管

由：方敏生
行政總裁



事由：機構主管會議
新春團拜

日期：2012年1月6日

一年伊始，社聯將於年初十一，即2012年2月2日（星期四）下午3時正在香港灣仔軒尼詩道15號溫莎公爵社會服務大廈2樓201室舉行機構主管會議。在會議上，我們將討論以下幾個重要議程，並期望聆聽機構的關注和意見。

1. 社聯2012-2013年度工作計劃諮詢
2. 跟進整筆過撥款《最佳執行指引》的進展
3. 業界關注事項
4. 其他事項

此外，我們更誠意邀請閣下蒞臨本會每年一度的新春團拜，團拜將緊接機構主管會議，於當中下午4時30分至6時30分假香港灣仔軒尼詩道15號溫莎公爵社會服務大廈1樓禮堂舉行。團拜邀請函將於短期內送達。我們熱切期待2月2日當日能得到你的光臨，暢談意見，歡聚一堂。煩請填妥及傳真報名表(附件)回本會。如有任何查詢，歡迎致電2864-2992與本會業務總監(業界發展)馮一柱博士或2876-2455與項目經理(會員聯繫及服務)張麗華小姐聯絡。多謝!

謹祝 新年進步

附件

By Email

MEMORANDUM

To : Heads of Agency Members

From : Christine Fang
Chief Executive 

Re : Agency Heads Meeting
Chinese New Year Tea Gathering

Date : January 6, 2012

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I write to cordially invite you to the captioned Meeting to be held on February 2, 2012, Thursday, at 3:00pm at Room 201, 2/F, Duke of Windsor Social Service Building, 15 Hennessy Road, Wanchai, Hong Kong. Discussion items of the Meeting will include:

- (1) HKCSS 2012-2013 Business Planning for Consultation**
- (2) Follow up on “The Lump Sum Grant Best Practice Manual”**
- (3) Sector’s Current Concerns**
- (4) AOB**

To commemorate the year of Dragon, we would also like to warmly welcome you to a Chinese New Year Tea Gathering to be held immediately after the Agency Heads Meeting. A separate invitation will be sent to you shortly. Therefore, on that special day of February 2, 2012, we look forward to seeing you all in the Council, to exchange views with other Agency Heads and enjoying each others’ company at the Gathering.

Should there be any questions regarding the two events, please feel free to contact Dr. John Fung, Business Director (Sector and Capacity Development) on 2864-2992 or Miss Cheung Lai Wah, Project Manager (Membership Liaison & Service) on 2876-2455.

Wishing you a happy and prosperous year of Dragon in advance!
Encl.

香港社會服務聯會
The Hong Kong Council of Social Service

機構主管會議及新春團拜
Agency Heads Meeting & Chinese New Year Tea Gathering

回條
REPLY SLIP

日期 Date : 2012 年 2 月 2 日(星期四) February 2, 2012 (Thursday)

機構主管會議 Agency Heads Meeting

時間 Time : 下午 3:00 – 下午 4:30 3:00 pm – 4:30 pm

地點 Venue: 香港灣仔軒尼詩道 15 號溫莎公爵社會服務大廈 2 樓 201 室
Room 201, 2/F., Duke of Windsor Social Service Building
15 Hennessy Road, Wanchai, Hong Kong

語言 Language: 中文 Cantonese

新春團拜 Chinese New Year Tea Gathering

時間 Time : 下午 4:30 – 下午 6:30 4:30 pm – 6:30 pm

地點 Venue: 香港灣仔軒尼詩道 15 號溫莎公爵社會服務大廈 1 樓禮堂
Auditorium, 1/F., Duke of Windsor Social Service Building
15 Hennessy Road, Wanchai, Hong Kong

- 本人將會出席上述之機構主管會議
I will attend the captioned Agency Heads Meeting
- 本會之代表 _____ 將會出席上述之機構主管會議
My representative _____, will attend the captioned Agency
Heads Meeting
- 本人將會出席上述之新春團拜
I will attend the captioned Chinese New Year Tea Gathering
- 本會之代表 _____ 將會出席上述之新春團拜
My representative _____, will attend the captioned Chinese New
Year Tea Gathering

機構名稱 Name of Agency : _____

機構主管姓名 Name of Agency Head : _____

電話 Tel No. : _____ 電郵 Email : _____

請於 1 月 30 日(星期一)或之前將此回條填妥及傳真回本會。

Please complete and fax to the Council on or before January 30, 2012

(查詢：楊惠清小姐 電話：2864 2985)

(Registration Enquiry: Miss Natalie YEUNG at 2864 2985)